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GOVERNOR

STATE OF MICHIGAN  
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY  
LANSING

MICHAEL R. DEVOS  
EXECUTIVE DIRECTOR

## MEMORANDUM

TO: OCD Grantees

FROM: Carolyn Cunningham, Acting HRF Director

DATE: October 27, 2006

RE: Final Outcome Report

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Please review your Grant Agreement for a pre-disbursement or special condition with regard to the Final Outcome Report.

For those grants where the Final Outcome Report is listed as a Pre-Disbursement condition, MSHDA will initiate grant amendments to list this Report as a Special condition. The Final Outcome Report (including before and after photos of all units) will be submitted (via email or hardcopy) to your CD Specialist within 60 days following the end of the grant term.

Attached you will find a fillable Final Outcome Report form. As indicated in the form, you may submit the before and after photos via email, disc or floppy, or actual photos. If you have newspaper clippings or other local documentation regarding the impact of your project, feel free to submit them also.

If you have questions about documenting your results please call or email your CD Specialist.